



# The Fall River Historical Society

451 ROCK STREET  
FALL RIVER, MASSACHUSETTS 02720

## Research Request Form

*(Please submit both forms)*

Your Name: \_\_\_\_\_

Your Address: \_\_\_\_\_

I understand that the fee I pay is based on the time spent on the research, not on the results. While many searches produce results, not all do. Although every effort will be made to obtain the information requested, there may be no information available. I am aware that my payment is non-refundable.

Signature \_\_\_\_\_ Date \_\_\_\_\_

### **Research Request (See other side for instructions)**

1. Subject of request: \_\_\_\_\_
2. Address of residence/business: \_\_\_\_\_
3. Specific type of information required: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
4. Time period you want researched: \_\_\_\_\_

### **Background Information (See other side for instructions)**

Date of Birth: \_\_\_\_\_ Place of Birth: \_\_\_\_\_

Date of Marriage: \_\_\_\_\_ Place of Marriage: \_\_\_\_\_

Name of Spouse(s): \_\_\_\_\_

Names of Children:      1) \_\_\_\_\_      5) \_\_\_\_\_  
   2) \_\_\_\_\_      6) \_\_\_\_\_  
   3) \_\_\_\_\_      7) \_\_\_\_\_  
   4) \_\_\_\_\_      8) \_\_\_\_\_

Other information pertinent to your request: \_\_\_\_\_  
\_\_\_\_\_

Sources (if any) you have already searched for this information: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### **Staff Use Only - Response to Research**

- Enclosed is the information you requested.
- We are unable to locate the requested information. Please refer to the reverse side for the records we searched on your behalf.
- Before we can undertake a search, the following additional information is needed:  
\_\_\_\_\_  
\_\_\_\_\_
- Please return this form with the appropriate fee.
- Your research request is more than our small staff can undertake. Please find your payment enclosed.

# Instructions

## Research Request Section

1. **Subject of request:** The full name of the individual or business you would like researched, including spelling variations, if known.
2. **Address:** Please provide if known.
3. **Specific type of information required:** General requests, such as "all available information," may be too broad; please be as specific as possible.
4. **Time period you want researched:** Please specify the range of years your search should encompass.

## Background Information Section

Please list any information you already have which may help locate the information you require.

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## Sources Searched

*for Fall River Historical Society use only*

- Fall River City Directories \_\_\_\_\_
- Fall River City Documents \_\_\_\_\_
- Indexed Scrapbooks \_\_\_\_\_
- Index of the records of the Fall River Historical Society
- Catalogued Manuscript Collection
- Newspapers: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- Additional Sources Searched: \_\_\_\_\_  
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